

Minutes approved
on 8/13/2008

MINUTES
BOARD OF EDUCATION
AMITYVILLE UNION FREE SCHOOL DISTRICT
Amityville, New York 11701

ANNUAL RE-ORGANIZATIONAL MEETING –Tuesday, July 1, 2008

Park North Administration Building – Board Room 1st Floor – 7:00 PM

LOCATION: Park North Administration Building-Board Room 1st Floor

IN ATTENDANCE: President Michele Sikhrangkur Vice President Juliet Jordon-Thompson
Trustee Elisabeth LaRosa Trustee Nathan King
Trustee Lisa Johnson Trustee Charles Walters

ABSENT: Trustee Diane Koza Egglinger

OTHERS IN ATTENDANCE: Dr. John Williams, Superintendent of Schools

Ms. Lisa Kontente-Assistant to Supt. Human Resources

Dr. William Fanning, Interim Assist. Supt. of Finance & Operations

Mr. Ray Keenan, Esq.-Guercio & Guercio

Dr. Scott Andrews, Principal, AMHS

Mr. Peter Hutchison, Assist. Principal, AMHS

Mrs. Pauline Collins, Principal-NE Elem. School

Mrs. Stacey Fischer, Principal-NW Elem. School

Mrs. Betsy Gorman Demmers, Principal-PAMES

Mr. Michael Febbraro, Assist. Principal-PAMES

Ms. Laurel Garofolo, Administrator, PPS & Sp. Ed.

Ms. Jodi Shapiro, Assist. Adm. PPS & Sp. Ed.

Ms. Michele Darby, Assistant Principal EWMMS

Mr. Anthony Cerullo, Director PE, Health & Athletics

CLERK IN ATTENDANCE: Mrs. Judith O'Neill-District Clerk

COMMUNITY: 2 members present.

SEE ATTACHED AGENDA FOR ITEMS.

1. **Meeting Called to Order** by President Sikhrangkur at 7:10 PM.

A. **Emergency Exit/No Smoking Statement** - President Sikhrangkur read the following statement: *In the unlikely event of an emergency, you need to note that exits are clearly marked. Take a moment to note the exit nearest to where you are seated. Smoking is not allowed on school grounds.*

B. **Pledge of Allegiance** - The Board, Administration and attendees recited the Pledge of Allegiance.

C. **Approval of Minutes**-None

2. **ADMINISTER OATH OF OFFICE TO THE NEWLY ELECTED MEMBERS OF THE BOARD OF EDUCATION & SIGNING OF OATH OF OFFICE BOOK**

1. Diane Koza Egglinger - Term July 1, 2008 – June 20, 2011

2. Charles Walters - Term July 1, 2008 – June 20, 2011

3. Lisa Johnson - Term July 1, 2008 – June 20, 2011

Ray Keenan administered the oath of office to Trustee Johnson and Trustee Walters.

Trustee Koza Egglinger arrived at 7:12 PM.

Mr. Ray Keenan administered the oath of office to Trustee Koza Egglinger.

3. **ELECTION OF OFFICERS OF THE BOARD OF EDUCATION**

A. **Election of the President of the Board:**

1. **Nominations called for by District Clerk**

Trustee Koza-Egglinger nominated Michele Sikhrangkur as President.

MOTION to APPROVE Agenda Item 3A-1 was made by Trustee Koza Egglinger, seconded by Juliet Jordon-Thompson.

Discussion: Floor opened for discussion. **Motion CARRIED: 7 Yes, 0 No, 0 Abstain.**

B. **Election of the Vice President of the Board:**

1. **Nominations called for by Board President**

Trustee Koza Egglinger nominated Juliet Jordon-Thompson as Vice President.

MOTION to APPROVE Agenda Item 3B-1 was made by Trustee Koza Egglinger, seconded by Trustee Walters.

Discussion: Floor opened for discussion. **Motion CARRIED: 7 Yes, 0 No, 0 Abstain.**

C. **Election of the 2nd Vice President of the Board:**

1. **Nominations called for by Board President**

Trustee Koza Egglinger nominated Lisa Johnson as 2nd Vice President.

MOTION to APPROVE Agenda Item 3C-1 made by Trustee Koza Egglinger, seconded by Trustee Walters.

Discussion: Floor opened for discussion. **Motion CARRIED: 7 Yes, 0 No, 0 Abstain**

Ray Keenan administered the Oath of Office to President Sikhrangkur, Vice President Jordon-Thompson and 2nd Vice President Lisa Johnson and they signed the Oath of Office Book.

4. APPOINTMENT OF THE OFFICERS OF THE DISTRICT

A. District Clerk

1. Appointment of District Clerk-Ms. Judith O'Neill

MOTION to APPROVE Agenda Item 4A-1 made by Trustee Koza Egglinger, seconded by Trustee Walters.

Motion CARRIED: 7 Yes, 0 No, 0 Abstain.

Ray Keenan administered the Oath of Office to Judith O'Neill who signed the Oath of Office Book.

B. Deputy District Clerk of the Board

1. Appointment of Deputy District Clerk-Interim Assistant Superintendent of Finance & Operations-

C. Claims Auditor

1. Appointment of Internal Auditor-Mr. Martin Durschlag

D. District Treasurer

2. Appointment of District Treasurer – Mr. Michael T. Kearns

E. Superintendent of Schools

Taking of Oath by Superintendent

Ray Keenan administered the Oath of Office to Dr. William Fanning and Dr. John Williams and they signed the Oath of Office Book. The Auditor and Treasurer will sign the book during business hours.

MOTION to APPROVE Agenda Items 4B, 4C, 4D & 4E made by Trustee Koza Egglinger, seconded by Trustee Walters. **Motion CARRIED: 7 Yes, 0 No, 0 Abstain.**

5. OTHER APPOINTMENTS

A. School Attorney-General Counsel-Guercio & Guercio

B. School Attorney-Chief Negotiator-Guercio & Guercio

C. External District Auditor-Coughlin Foundotos, Cullen & Danowski, LLP

D. Internal District Auditor-Callaghan Nawrocki, LLP

E. Asbestos compliance Officer-Plant Facilities Administrator-Edward Mercurio

F. Coordinator of Hazardous Materials/Plant Facilities Administrator-Edward Mercurio

G. District Emergency Coordinator/Asst Superintendent of Finance & Operations

H. District Records Access Officer/Asst. Superintendent of Finance & Operations

I. District Records Retention & Disposition Officer/Asst. Superintendent of Finance & Operations

J. Fire Inspector-Fire Marshall from Suffolk County Fire Marshall's Office

K. Health & Safety Officer-Plant Facilities Administrator-Edward Mercurio

L. Impartial Hearing Officers-Establishment of List

M. Physician to Committee on Special Education-Dr. Richard Bebirian

N. School Physicals

3. School Physician – Dr. Richard Bebirian

4. Establish Rates for Physical Examinations

MOTION to APPROVE Agenda Items 5-A through 5-N made by Trustee Koza Egglinger, seconded by Trustee Walters. **Motion CARRIED: 7 Yes, 0 No, 0 Abstain.**

O. Superintendent's Hearing Officer & Alternate-Assistant to the Superintendent for Human Resources, Assistant to the Superintendent for Technology.

P. Title IX/Section 504 Hearing Officer–Administrator for Pupil Personnel Svcs. & Sp.Ed.

Q. Civil Service Hearing Officer-Assistant to the Superintendent for Human Resources

R. Purchasing Agent-Assistant Superintendent for Finance & Operations

S. Insurance Renewal

1. Philadelphia Insurance-Property

2. NFIP-Flood

3. Federal Insurance Company-Goiler & Machinery

4. Marakel-General Liability

5. Insurance Corporation of Hanover- Business Auto

6. The Hartford – Crime Policy

7. Amer. Alternative Insurance Company-Umbrella Liability

8. Firemans' Fund- Excess Umbrella

9. AIG – School Board Liability

10. Safety National Casualty Corp. – Excess Workers' Comp.

11. United States Liability Insurance Co. – Excess Employer's Liability

12. AIG – Student Accident

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13. AI Life Assurance Company of New York – Catastrophic Accident

T. District’s Finance Counsel – Hawkins, Delafield & Wood

U. School Publicist – Syntax

V. Establishment of District Mileage Rate

W. Unemployment Services-E. Margaret Farrell & Associates, Inc.

X. Appointment of Board of Registration for 2008-2009 School Year

MOTION to APPROVE Agenda Items 5-O through 5-X made by Trustee Koza Egglinger, seconded by Trustee Walters. **Discussion:** Floor opened for discussion. **Motion CARRIED: 7 Yes, 0 No, 0 Abstain.**

Y. Appointment of Financial Group

MOTION to PULL Agenda Item 5-Y made by Trustee Koza Egglinger, seconded by Trustee Walters. **Discussion:** Floor opened for discussion. **Motion CARRIED: 7 Yes, 0 No, 0 Abstain.**

Z. Wellness Policy

MOTION to APPROVE Agenda Item 5-Z made by Trustee Koza Egglinger, seconded by Trustee Walters. **Discussion:** Floor opened for discussion. **Motion CARRIED: 7 Yes, 0 No, 0 Abstain.**

6. DESIGNATIONS

A. Official Bank Depositories

5. Chase Manhattan Bank

6. Citi Bank

7. The Bank of New York

B. Official Newspaper

1. Amityville Record

2. Massapequa Post

C. Authorized Signatories on Checks

D. Regular Monthly Board of Education Meeting

MOTION to APPROVE Agenda Items 6-A through 6-D made by Trustee Koza Egglinger, seconded by Trustee Walters. **Discussion:** Floor opened for discussion. **Motion CARRIED: 7 Yes, 0 No, 0 Abstain.**

7. AUTHORIZATIONS

A. Bind Insurance Coverage

B. BOCES Eastern Suffolk Cooperative Purchasing Program

C. Bond Registration

D. Certification of Payrolls

E. Fiscal Officer for Social Security Reports

F. Invest District Funds

G. Opening of Bids

H. Petty Cash Funds

MOTION to APPROVE Agenda Items 7-A through 7-H made by Trustee Koza Egglinger, seconded by Trustee Walters. **Discussion:** Floor opened for discussion. **Motion CARRIED: 7 Yes, 0 No, 0 Abstain.**

8. BONDING OF PERSONNEL

A. School District Treasurer

B. Assistant Superintendent for Finance and Operations

C. Claims Auditor

D. Superintendent of Schools

E. Other Personnel Covered By A Blanket Bond

MOTION to APPROVE Agenda Items 8-A through 8-E made by Trustee Koza Egglinger, seconded by Trustee Walters. **Discussion:** Floor opened for discussion. **Motion CARRIED: 7 Yes, 0 No, 0 Abstain.**

9. COMMITTEE APPOINTMENTS FOR 2008-2009

A. Appointment of Committee on Preschool Special Education for 2008-2009

MOTION to APPROVE Agenda Item 9-A made by Trustee Koza Egglinger, seconded by Trustee Walters. **Discussion:** Floor opened for discussion. **Motion CARRIED: 7 Yes, 0 No, 0 Abstain.**

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B. Impartial Hearing Officer

C. Prior to Impartial Hearing

MOTION to APPROVE Agenda Items 9-B & 9-C made by Trustee Koza Egglinger, seconded by Trustee Walters. **Discussion:** Floor opened for discussion. **Motion CARRIED: 7 Yes, 0 No, 0 Abstain.**

10. FUNDING

A. State & Federal Funding

MOTION to APPROVE Agenda Item 10-A made by Trustee Koza Egglinger, seconded by Trustee Walters. **Discussion:** Floor opened for discussion. **Motion CARRIED: 7 Yes, 0 No, 0 Abstain.**

11. BOARD OF EDUCATION COMMITTEES FOR 2008-2009

A. Policy Committee for 2008-2009

B. Safety Committee for 2008-2009

MOTION to APPROVE Agenda Item 11-A & 11-B made by Trustee Koza Egglinger, seconded by Trustee Walters. **Discussion:** Floor opened for discussion. **Motion CARRIED: 7 Yes, 0 No, 0 Abstain.**

C. Wellness Committee for 2008-2009

MOTION to AMEND Agenda to include Agenda Item 11-C made by Trustee Koza Egglinger, seconded by Trustee Walters. **Discussion:** Floor opened for discussion. **Motion CARRIED: 7 Yes, 0 No, 0 Abstain.**

MOTION to APPROVE Agenda Item 11-C made by Trustee Koza Egglinger, seconded by Trustee Walters. **Discussion:** Floor opened for discussion. **Motion CARRIED: 7 Yes, 0 No, 0 Abstain.**

12. CELL PHONE USE

MOTION to APPROVE Agenda Item 12 made by Trustee Koza Egglinger, seconded by Trustee Walters. **Discussion:** Floor opened for discussion. **Motion CARRIED: 7 Yes, 0 No, 0 Abstain.**

13. RECOMMENDATIONS OF THE SUPERINTENDENT

A. General Administrative Resolutions

1. Approval of Memorandum of Agreement for Retirement Incentive

B. Approval of Stipulation Agreement

MOTION to APPROVE Agenda Items 13-A and 13-B made by Trustee Koza Egglinger, seconded by Trustee Walters. **Discussion:** Floor opened for discussion. **Motion CARRIED: 7 Yes, 0 No, 0 Abstain.**

President Sikhrangkur appointed Juliet JordonThompson as District Clerk Pro Tem.

MOTION to ADJOURN to Executive Session for Personnel/Particular Person at 7:30 PM made by Trustee Koza Egglinger, seconded by Trustee Walters. **Discussion:** Floor opened for discussion. **Motion CARRIED: 7 Yes, 0 No, 0 Abstain.**

Respectfully submitted,

Judith O'Neill/District Clerk

EXECUTIVE SESSION called to order at 7:30 PM by President Sikhrangkur.

LOCATION: Park North Administration Building-Board Room 1st Floor

IN ATTENDANCE: President Michele Sikhrangkur Vice President Juliet Jordon-Thompson

Trustee Elisabeth LaRosa Trustee Nathan King

Trustee Lisa Johnson Trustee Charles Walters

Trustee Diane Koza Egglinger

OTHERS IN ATTENDANCE: Dr. John Williams, Superintendent of Schools

Mr. Ray Keenan, Esq.-Guercio & Guercio

Trustee King left at 9:24 PM.

ACTION TAKEN: None

Respectfully submitted,

Juliet Jordon-Thompson/District Clerk Pro Tem

