

BOARD OF EDUCATION
Amityville Union Free School District, Amityville, NY 11701
Annual Reorganization Meeting Minutes – July 12, 2023

To view/listen to the audio of this meeting, please click [here](#)

1. CALL TO ORDER

The Meeting was called to order at 5:33 p.m. by Mr. Christian D. Code, District Clerk, at the Park Avenue Memorial Elementary School Art Room 107

IN ATTENDANCE: Dr. Terry Fulton, Trustee
(Trustees) Mr. David Heller, Trustee
 Ms. Lisa Johnson, Trustee
 Mrs. Jeannette Santos, Trustee
 Ms. Carol Seehof, Trustee

ABSENT: Mrs. Leslie Kretz, Trustee
(Trustees) Mr. Juan Leon, Trustee

ALSO PRESENT: Dr. Edward M. Fale, Superintendent of Schools
 Dr. Joan Lange, Assistant Superintendent for Curriculum & Instruction
 Dr. Bridgette Waite, Assistant Superintendent of Human Resources
 Ms. Olivia T. Buatsi, Assistant Superintendent for Finance and Operations
 Mr. Christian D. Code District Clerk
 Mrs. Lisa Hutchinson, Esq.- Guercio & Guercio
 Mr. John Sheahan, Esq.- Guercio & Guercio

EXECUTIVE SESSION

A motion to adjourn to Executive Session at 5:34 p.m. for the purpose of matters pertaining to particular persons employment history and to receive advice from counsel made by Trustee Santos; seconded by Trustee Heller.

Motion carries: YES: 5 | NO: 0

IN ATTENDANCE: Dr. Terry Fulton, Trustee
(Trustees) Mr. David Heller, Trustee
 Ms. Lisa Johnson, Trustee
 Mrs. Leslie Kretz, Trustee (Arrived at 5:39 p.m.)
 Mr. Juan Leon, Trustee (Arrived at 7:00 p.m.)
 Mrs. Jeannette Santos, Trustee
 Ms. Carol Seehof, Trustee

ALSO PRESENT: Dr. Edward M. Fale, Superintendent of Schools
 Dr. Joan Lange, Assistant Superintendent for Curriculum & Instruction
 Dr. Bridgette Waite, Assistant Superintendent of Human Resources
 Ms. Olivia T. Buatsi, Assistant Superintendent for Finance and Operations
 Mrs. Lisa Hutchinson, Esq.- Guercio & Guercio
 Mr. John Sheahan, Esq.- Guercio & Guercio

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There was a consensus of the Board of Education to resume the meeting at 7:30p.m. The meeting was presided over by the District Clerk.

IN ATTENDANCE: Dr. Terry Fulton, Trustee
(Trustees) Mr. David Heller, Trustee
Ms. Lisa Johnson, Trustee
Mrs. Leslie Kretz, Trustee
Mr. Juan Leon, Trustee
Mrs. Jeannette Santos, Trustee
Ms. Carol Seehof, Trustee

ALSO PRESENT: Dr. Edward M. Fale, Interim Superintendent of Schools
Dr. Joan Lange, Interim Assistant Superintendent for Curriculum & Instruction
Dr. Bridgette Waite, Assistant Superintendent for Human Resources
Ms. Olivia Buatsi, Assistant Superintendent for Finance and Operations
Mrs. Lisa Hutchinson, Esq., Guercio & Guercio
Mr. John Sheahan, Esq.- Guercio & Guercio

2. OATH OF OFFICE FOR NEWLY ELECTED MEMBERS

2A through 2C. The Oath of Office for the newly elected Members of the Board of Education was administered by Ms. Hutchinson as follows:

- A. Lisa Johnson – Term July 1, 2023 through June 30, 2026
- B. Leslie Kretz – Term July 1, 2023 through June 30, 2026
- C. Carol Seehof – Term July 1, 2023 through June 30, 2026

3. ELECTION OF OFFICERS OF THE BOARD OF EDUCATION

3A. Nominations for the **President of the Board** called for by Mr. Code.

Trustee Seehof nominated Trustee Johnson second by Trustee Santos

A motion was made to close nominations for President by Trustee Santos ;seconded by Trustee Heller.

Motion carries: YES: 7 | NO: 0

Vote was called for by the District Clerk for the Office of President (Candidate: Lisa Johnson):

Trustee <u>Fulton</u>	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>	Abstain: <input type="checkbox"/>
Trustee <u>Heller</u>	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>	Abstain: <input type="checkbox"/>
Trustee <u>Johnson</u>	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>	Abstain: <input type="checkbox"/>
Trustee <u>Kretz</u>	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>	Abstain: <input type="checkbox"/>
Trustee <u>Leon</u>	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>	Abstain: <input type="checkbox"/>
Trustee <u>Santos</u>	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>	Abstain: <input type="checkbox"/>
Trustee <u>Seehof</u>	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>	Abstain: <input type="checkbox"/>

The vote carries: **YES: 7 | NO: 0**

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Trustee Johnson is declared Board President.

President Johnson was administered the Oath of Office for President of the Board of Education by the School Attorney of Guercio & Guercio, LLP and signed the Oath of Office Book.

President Johnson presided over the remainder of the meeting.

3B. Nominations for the 1st Vice President of the Board called for by President Lisa Johnson.

Trustee Heller nominated Trustee Seehof second by Trustee Santos
 Trustee Seehof nominated Trustee Santos second by Trustee Kretz

A motion was made to close nominations for 1st Vice President by Trustee Santos; seconded by Trustee Kretz.

Motion carries: YES: 7 | NO: 0

Vote was called for by the President for the Office of 1st Vice President (Candidate: Carol Seehof):

Trustee	<u>Fulton</u>	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>	Abstain: <input type="checkbox"/>
Trustee	<u>Heller</u>	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>	Abstain: <input type="checkbox"/>
Trustee	<u>Johnson</u>	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>	Abstain: <input type="checkbox"/>
Trustee	<u>Kretz</u>	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>	Abstain: <input type="checkbox"/>
Trustee	<u>Leon</u>	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>	Abstain: <input type="checkbox"/>
Trustee	<u>Santos</u>	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>	Abstain: <input type="checkbox"/>
Trustee	<u>Seehof</u>	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>	Abstain: <input type="checkbox"/>

The vote **FAILS: YES: 3 | NO: 4**

Vote was called for by the President for the Office of 1st Vice President (Candidate: Jeannette Santos):

Trustee	<u>Fulton</u>	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>	Abstain: <input type="checkbox"/>
Trustee	<u>Heller</u>	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>	Abstain: <input type="checkbox"/>
Trustee	<u>Johnson</u>	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>	Abstain: <input type="checkbox"/>
Trustee	<u>Kretz</u>	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>	Abstain: <input type="checkbox"/>
Trustee	<u>Leon</u>	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>	Abstain: <input type="checkbox"/>
Trustee	<u>Santos</u>	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>	Abstain: <input type="checkbox"/>
Trustee	<u>Seehof</u>	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>	Abstain: <input type="checkbox"/>

The vote carries: **YES: 7 | NO: 0**

Trustee Santos is declared 1st Vice President

1st Vice President Santos was administered the Oath of Office for 1st Vice President of the Board of Education by the School Attorney of Guercio & Guercio, LLP and signed the Oath of Office Book.

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3C. Nominations for the 2nd Vice President of the Board called for by President Lisa Johnson.

Trustee Santos nominated Trustee Seehof second by Trustee Kretz

A motion was made to close nominations for 2nd Vice President by Kretz; seconded by Trustee Heller.

Motion carries: YES: 7 | NO: 0

Vote was called for by the President for the Office of 2nd Vice President (Candidate: Carol Seehof):

Trustee	<u>Fulton</u>	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>	Abstain: <input type="checkbox"/>
Trustee	<u>Heller</u>	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>	Abstain: <input type="checkbox"/>
Trustee	<u>Johnson</u>	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>	Abstain: <input type="checkbox"/>
Trustee	<u>Kretz</u>	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>	Abstain: <input type="checkbox"/>
Trustee	<u>Leon</u>	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>	Abstain: <input type="checkbox"/>
Trustee	<u>Santos</u>	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>	Abstain: <input type="checkbox"/>
Trustee	<u>Seehof</u>	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>	Abstain: <input type="checkbox"/>

The vote carries: **YES: 7 | NO: 0**

Trustee Seehof is declared 2nd Vice President

2nd Vice President Seehof was administered the Oath of Office for 2nd Vice President of the Board of Education by the School Attorney of Guercio & Guercio, LLP and signed the Oath of Office Book.

4. APPOINTMENT OF OFFICERS OF THE DISTRICT

Motion to approve agenda items 4| A-E by Trustee Kretz, seconded by Trustee Heller

Motion **CARRIED YES: 7 | NO: 0**

4A. Appointment of District Clerk – Christian D. Code

BE IT RESOLVED, that Christian D. Code be appointed District Clerk at an annual salary of \$66,300.00

4B. Appointment of Deputy District Clerk – Olivia T. Buatsi

BE IT RESOLVED, that Olivia T. Buatsi appointed Deputy District Clerk.

4C. Appointment of Claims Auditor – Cerini & Associates, LLP

BE IT RESOLVED, that Cerini & Associates, LLP be appointed as Claims Auditor at an annual fee of \$21,400.

4D. Appointment of District Treasurer – Michael Kearns

BE IT RESOLVED, that Michael T. Kearns be appointed as District Treasurer at an annual salary of \$26,010.00

4E. Superintendent of Schools- Dr. Edward M. Fale

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The District Clerk, Deputy District Clerk and Superintendent of Schools were administered the Oath of Office by the School District Attorney and signed the Oath Book.

5. OTHER APPOINTMENTS FOR THE 2022/2023 SCHOOL YEAR

Motion to approve agenda items 5| A-NN by Trustee Heller, seconded by 1st Vice President Santos
Motion **CARRIED YES: 7 | NO: 0**

A. APPOINTMENT OF SCHOOL ATTORNEY- GENERAL COUNSEL

BE IT RESOLVED, that Guercio & Guercio, LLP be appointed general counsel at an annual retainer fee of \$61,000 with additional remuneration at a rate of \$265 per hour for attorneys, \$265 per hour for law clerks, and \$135 for paralegal services, and hereby authorizes the Board President to sign the contract.

B. APPOINTMENT OF SCHOOL ATTORNEY- LABOR COUNSEL

BE IT RESOLVED, that Guercio & Guercio, LLP be appointed labor counsel at an annual retainer fee of \$62,000 with additional remuneration at a rate of \$265 per hour for attorneys, \$265 per hour for law clerks, and \$135 for paralegal services, and hereby authorizes the Board President to sign the contract.

C. APPOINTMENT OF EXTERNAL DISTRICT AUDITOR

BE IT RESOLVED, that Cullen & Danowski, LLP be appointed external district auditor at an annual retainer fee of \$50,600. And hereby authorizes the Board President to sign the contract.

D. APPOINTMENT OF INTERNAL DISTRICT AUDITOR

BE IT RESOLVED, that Nawrocki Smith be appointed internal district auditor at an annual retainer fee of \$43,260 with hourly rates of \$200 for Partners; \$175 for Managers; \$150 for Supervisors; \$125 for Senior and \$100 for Staff for requested additional services, and hereby authorizes the Board President to sign the contract.

E. APPOINTMENT OF DISTRICT FINANCE COUNSEL

BE IT RESOLVED, the firm of Hawkins Delafield & Wood, LLP be designated Bond Counsel. The fee structure is based upon the size of the note issued as follows:

<u>Issue Amount in Dollars</u>	<u>Fee</u>
\$5 million	\$5,500
\$6 million	\$6,250
\$7 million	\$6,500
\$8 million	\$6,850
\$9 million	\$7,175
\$10 million	\$7,500
\$11 million	\$7,800
\$12 million	\$8,100
\$13 million	\$8,400
\$14 million	\$8,700
\$15 million	\$9,000

Plus \$350 for each additional \$1 million notes up to \$20 million notes. The fee for tax anticipation notes issues are pro-rated to the exact amount of the issue.

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F. APPOINTMENT OF FINANCIAL ADVISORY SERVICES

BE IT RESOLVED, that Capital Markets Advisors, LLC will provide financial advisement. The fee will be as follows:

- Bond issues; a base fee of \$8,900 plus \$0.62 per each \$1,000 of bonds issued
- Note issue: a base fee of \$4,650 plus \$0.17 per each \$1,000 of notes issued
- For continuing disclosure: \$2,600
- For special projects including state aid assistance: hourly at \$195 per hour
- Printing, web hosting and distribution: Estimated at \$675

G. APPOINTMENT OF DISTRICT PUBLICIST

BE IT RESOLVED, that Syntax be designated publicist and provide full-service communications and website services through Eastern Suffolk BOCES. At a fee structure of \$91,454.00.

H. APPOINTMENT OF UNEMPLOYMENT SERVICES

BE IT RESOLVED, Arnold Standard Cos. designated for the services Unemployment Services for an annual fee of \$4,800.

I. APPOINTMENT OF THIRD PARTY ADMINISTRATOR

BE IT RESOLVED, the appointment of Omni Financial Group as Third Party Administrator to ensure IRS regulation compliance of the 403b program at a fee of \$36.00 per employee. At an administrative fee of \$1,500 and service fee of \$756.

J. INSURANCE RENEWALS

BE IT RESOLVED, that the Amityville Union Free School District approves the following effective July 1, 2022:

<u>TYPE OF INSURANCE</u>	<u>CARRIER</u>
Property	NYSIR
Boiler & Machinery	NYSIR
General Liability	NYSIR
Commercial Auto	NYSIR
Umbrella Liability	NYSIR
School Board Liability	NYSIR
Fiduciary Liability	Gallagher
Crime Policy	Gallagher
Excess Workers' Comp	Gallagher
Excess Employer's Liability	Gallagher
Student Accident /Catastrophic	Gallagher
Volunteer Accident	Gallagher
Cyber, Cyber Deception and Internet Coverage	Gallagher

The Board of Education authorizes the Board President to sign the listed insurance contracts where required.

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K. APPOINTMENT OF DISTRICT PHYSICIAN

BE IT RESOLVED, that Dr. Jason B. Hitner be appointed as District Physician to be paid at the rate of \$30,000 for the 2023-2024 school year.

L. APPOINTMENT OF DISTRICT ATHLETIC TRAINER

BE IT RESOLVED, that Excel Sports Performance Academy be appointed as District Athletic Trainer to be paid at the rate of \$87.55/hour for the 2023-2024 school year.

M. APPOINTMENT OF BID MAINTENANCE

BE IT RESOLVED, that Educational Data Services, be designated for bidding services at an annual licensing and maintenance fee of \$9,670.00

N. APPOINTMENTS OF ARCHITECTURAL/ENGINEERING SERVICES

BE IT RESOLVED, that H2M be designated for architectural and engineering services at the fee for basic services to be a percentage of the construction costs as stated in the contract. Additional hourly rates are as follows:

<u>TYPE</u>	<u>FEE</u>
Principal	\$280 per hour
Associate Architect	\$220 per hour
Associate Engineer	\$240 per hour
Director of Architecture	\$250 per hour
Project Manager	\$185 per hour
Project Architect/Landscape Architect	\$160 per hour
Project Engineer	\$165 per hour
Interior Designer	\$150 per hour
Construction Administrator	\$155 per hour
Architect	\$160 per hour
Engineer	\$160 per hour
Draftsperson	\$120 per hour
Administrative Staff	\$80 per hour
Business Administrator	\$95 per hour
Computer Network Consultant	\$190 per hour

O. AUTHORIZATION FOR AFFORDABLE CARE ACT ADMINISTRATION AND CONSULTING

BE IT RESOLVED, that Seneca Consulting Group be designated for assisting the Amityville Union Free School district in the requirements of the Affordable Health Care Act. The fees are as follows:

<u>TYPE</u>	<u>FEE</u>
Ongoing ACA Administration	\$11,500.00 annual
IRS Reporting	\$0.75 + Postage
Consulting Outside Scope of Services	\$275.00 per hour

P. APPOINTMENT OF SCHOOL FOOD SERVICE CONSULTING

BE IT RESOLVED, that H.M.B. Consultants be appointed as the Amityville Union Free School District Food Service Consultant, at a yearly fee of \$17,500.00

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Q. SAFETY, SECURITY AND EMERGENCY PREPAREDNESS

BE IT RESOLVED, that Altaris Consulting Group, be designated for security consultant services through Southern Westchester BOCES at a rate of \$123,209.41

R. APPOINTMENT OF DISTRICT SEXUAL HARASSMENT COMPLIANCE OFFICERS

BE IT RESOLVED, that the Assistant Superintendent for Curriculum and Instruction be appointed as District Sexual Harassment Compliance Officers.

S. APPOINTMENT OF CIVIL SERVICE HEARING OFFICER

BE IT RESOLVED, that the Assistant Superintendent for Human Resources be appointed as Civil Service Hearing Officer.

T. APPOINTMENT OF SUPERINTENDENT’S HEARING OFFICERS

BE IT RESOLVED, that the Assistant Superintendent for Human Resources and Assistant Superintendent for Curriculum and Instruction be appointed to act as the Superintendent’s Hearing Officers and to report the findings to the Superintendent of Schools for action.

U. APPOINTMENT OF DISTRICT EMERGENCY COORDINATOR

BE IT RESOLVED, that the Assistant Superintendent for Finance and Operations be appointed as the District Emergency Coordinator.

V. APPOINTMENT OF DISTRICT RECORDS ACCESS OFFICER

BE IT RESOLVED, that the District Clerk be appointed as the District Records Access Officer.

W. APPOINTMENT OF DISTRICT RECORDS RETENTION AND DISPOSITION OFFICER

BE IT RESOLVED, that the District Clerk be appointed as the District Records Retention and Disposition Officer.

X. APPOINTMENT OF PURCHASING AGENT

BE IT RESOLVED, that the Assistant Superintendent for Finance and Operations be designated as the Purchasing Agent.

Y. APPOINTMENT OF MEDICAID COMPLIANCE OFFICER

BE IT RESOLVED, that the Board appoints the Administrator of Pupil Personnel Services and Special Education.

Z. APPOINTMENT OF MEDICAID COMPLIANCE ADMINISTRATOR

BE IT RESOLVED, that the Board appoints Christine Intrieri as Medicaid Compliance Administrator.

AA. APPOINTMENT OF HOMELESS LIAISON

BE IT RESOLVED, that the Administrator for Pupil Personnel Services and Special Education is appointed Homeless Liaison.

BB. APPOINTMENT OF DIGNITY ACT COORDINATORS

BE IT RESOLVED, the following individuals are members of the Dignity Act Policy:

- Dr. John Cardone – AMHS – Assistant Principal
- Mr. Paul Duguay – EWMMS – Assistant Principal

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Ms. Kim Balducci – PAMES – Guidance Counselor

Ms. Debra Lee – NW – Social Worker

Ms. Jessenia Bermudez – NE – Social Worker

CC. APPOINTMENT OF SECTION 504 HEARING OFFICER

BE IT RESOLVED, that the Administrator for Pupil Personnel Services and Special Education to be appointed Section 504 Hearing Officer.

DD. APPOINTMENT OF TITLE IX HEARING OFFICER

BE IT RESOLVED, that the Director for Physical Education, Health and Athletics be appointed as Title IX Hearing Officer.

EE. APPOINTMENT OF ASBESTOS COMPLIANCE OFFICER

BE IT RESOLVED, that the Director for Facilities be appointed as the Asbestos Compliance Officer.

FF. APPOINTMENT OF COORDINATOR OF HAZARDOUS MATERIALS

BE IT RESOLVED, that the Director for Facilities be appointed as the Coordinator of Hazardous Materials.

GG. APPOINTMENT OF HEALTH AND SAFETY OFFICER

BE IT RESOLVED, that the Director for Facilities be appointed as the Health and Safety Officer.

HH. APPOINTMENT OF FIRE INSPECTOR

BE IT RESOLVED, that Kevin Herbst, be authorized to conduct fire inspections in all buildings and prepare fire inspection reports in cooperation with Director for Facilities and the staff of the Amityville Union Free School for approval of the Superintendent of Schools and submission to the State Education Department at an annual fee of \$1,650.00.

II. ESTABLISH LIST OF IMPARTIAL HEARING OFFICERS

WHEREAS the Regulations of the Commission of Education of the State of New York, Part 200.2(e), July 13, 1998, mandates the establishment of a list of certified names and qualifications of Impartial Hearing Officers, therefore,

BE IT RESOLVED, that the names included in the list established and accessible on the New York State Impartial Hearing Officers (IHO) website may serve as Impartial Hearing Officers for the Amityville Union Free School District on a rotating basis.

JJ. APPOINTMENT OF BOARD OF REGISTRATION

BE IT RESOLVED that qualified voters be the appointed to the Board of Registration \$18.00 per hour for Chief Inspectors and the New York State Minimum Wage Rate (Long Island) per hour for Election Clerks.

KK. ESTABLISH DISTRICT MILEAGE RATE

BE IT RESOLVED, that the mileage reimbursement rate for the 2023-2024 school year shall be at the IRS allowable rate.

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LL. APPOINTMENT OF SCHOOL NUTRITION SERVICES

BE IT RESOLVED, that Whitson’s School Nutrition Corporation be designated as the Amityville Union Free School District food service management.

MM. FOSTER CARE LIAISON

BE IT RESOLVED, that the Administrator for Pupil Personnel Services and Special Education is appointed Foster Care Liaison.

NN. SCHOOL AID SPECIALISTS

BE IT RESOLVED, that School Aid Specialists be designated to provide financial management services at a fee structure of \$17,400.00 per year.

6. DESIGNATIONS FOR THE 2023/2024 SCHOOL YEAR

Motion to approve agenda items 6| A-C by 2nd Vice President Seehof, seconded by Trustee Kretz.

Motion **CARRIED YES: 7 | NO: 0**

A. DESIGNATION OF OFFICIAL BANK DEPOSITORIES

BE IT RESOLVED, that JPMorgan Chase, M&T Bank and Flushing Bank are designated as the official bank depositories.

B. DESIGNATION OF OFFICIAL NEWSPAPERS

BE IT RESOLVED, the approval of Designation of Official Newspapers are the Amityville Record and Massapequa Post. As an option/alternate, from time to time, Newsday.

C. DESIGNATION OF AUTHORIZED SIGNATORIES ON CHECKS

BE IT RESOLVED, the Board of Education designates the District Treasurer and Assistant Superintendent for Finance and Operations as authorized signatories on checks.

7. AUTHORIZATIONS FOR THE 2023-2024 SCHOOL YEAR

Motion to approve agenda items 7| A-K by Trustee Kretz, seconded by 2nd Vice President Seehof.

Motion **CARRIED YES: 7 | NO: 0**

A. AUTHORIZATION FOR BIND INSURANCE COVERAGE

BE IT RESOLVED, that the Superintendent of Schools be authorized to Bind Insurance Coverage on behalf of the Amityville UFSD within budgetary appropriates after consultation with the Assistant Superintendent for Finance and Operations and District Legal Counsel, Guercio & Guercio, LLP.

B. AUTHORIZATION BOND REGISTRATION

BE IT RESOLVED, that the District Clerk be designated to act as Bond Registration Agent for handling transfers of various outstanding bonds which may be transferred from coupon-bearing bonds.

C. AUTHORIZATION CERTIFICATION OF PAYROLLS

BE IT RESOLVED, that the Assistant Superintendent for Finance and Operations be authorized to certify payroll.

D. AUTHORIZATION FISCAL OFFICER FOR SOCIAL SECURITY REPORTS

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BE IT RESOLVED, that the Assistant Superintendent for Finance and Operations be authorized to act as fiscal officer for the social security reports.

E. AUTHORIZATION INVEST DISTRICT FUNDS

BE IT RESOLVED, that the District Treasurer be authorized to invest district funds in accordance with policy established by the Board of Education.

F. AUTHORIZATION OPENING OF BIDS

BE IT RESOLVED, that the Assistant Superintendent for Finance and Operations be designated as the person responsible for the opening of bids.

G. AUTHORIZATION PETTY CASH FUNDS

BE IT RESOLVED, that the following Petty Cash Funds are authorized:

<u>LOCATION</u>	<u>AMOUNT</u>	<u>PERSON RESPONSIBLE</u>
Northeast Elementary School	\$100	Principal
Northwest Elementary School	\$100	Principal
Park Avenue Memorial Elementary School	\$100	Principal
Edmund W. Miles Middle School	\$100	Principal
Amityville Memorial High School	\$100	Principal
Central Administration Office	\$100	Office of the Superintendent
Central Administration Office	\$100	Asst. Superintendent for Finance & Operations

H. AUTHORIZATION BUDGET TRANSFERS

BE IT RESOLVED, that the Superintendent of Schools be designated as the person responsible to approve budget transfers.

I. RE-ADOPTION OF BOARD POLICIES & CODE OF CONDUCT

BE IT RESOLVED, that the Board of Education hereby re-adopts all policies and code of conduct in effect during the previous year for the 2023-2024 school year.

J. RE-ADOPTION OF THE PURCHASING POLICY

BE IT RESOLVED, that the Board of Education hereby re-adopts the purchasing policy for the 2023-2024 school year.

K. BOARD OF EDUCATION MEMBERSHIPS

BE IT RESOLVED, that the Board of Education hereby renews membership with the following associations for the 2023-2024 school year:

- Nassau-Suffolk School Boards Association, Inc.
- New York State Caucus of Black School Board Members
- New York State School Boards Association (NYSSBA)
- Reform Educational Financing Inequities Today (REFIT)
- NSBA-National School Boards Association
- National Councils of School Board Members (National Black Council)
- National Councils of School Board Members (National Hispanic Council)

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8. BONDING OF PERSONNEL FOR THE 2023-2024 SCHOOL YEAR

Motion to approve agenda item 8| A by 1st Vice President Santos, seconded by Trustee Heller.

Motion **CARRIED YES: 7 | NO: 0**

A. BONDING OF PERSONNEL

BE IT RESOLVED, that the individuals holding the named positions are bonded as follows:

A. School District Treasurer	\$1,000,000
B. Assistant Superintendent for Finance and Operations	\$1,000,000
C. Assistant Superintendent for Curriculum and Instruction	\$1,000,000
D. Assistant Superintendent for Human Resources	\$1,000,000
E. Claims Auditor	\$1,000,000
F. Superintendent of Schools	\$1,000,000
G. All other personnel covered by a blanket bond	\$ 100,000

9. SPECIAL EDUCATION COMMITTEE APPOINTMENTS FOR THE 2023-2024 SCHOOL YEAR

Motion to approve agenda item 9| A-C by Trustee Kretz, seconded by 2nd Vice President Seehof.

Motion **CARRIED YES: 7 | NO: 0**

A. APPOINTMENT OF CSE/CPSE COMMITTEE

BE IT RESOLVED, that the following serve on the CSE/CPSE Committees on Special Education.

<u>POSITION</u>	<u>MEMBER</u>
Administrator for PPS/Special Education	Chairperson
Assistant Administrator for PPS/Special Education	Chairperson
Psychologist- High School	Chairperson of Sub-Committee
Psychologist- Middle School	Chairperson of Sub-Committee
Psychologist- Park Avenue Elementary	Chairperson of Sub-Committee
Psychologist- Northwest Elementary	Chairperson of Sub-Committee
Psychologist- Northeast Elementary	Chairperson of Sub-Committee
Psychologist- District-Wide	Chairperson of Sub-Committee
Special Education Coordinator	Chairperson of Sub-Committee

AND WHEREAS authorization to designate or assign teachers be granted to Committee as needed.

In addition to the above listed appointment, individuals who fulfill the following qualifications shall be members of this committee:

- a) A certified or licensed professional designated by the agency that is responsible for the child from ages birth through two in the early intervention systems (within the county), if any; and
- b) A certified or licensed professional designated by the county, and
- c) The parents or legal guardian of the child with a disability or suspected of having a disability, and
- d) A regular education teacher (if the child is, or may be, participating in the regular education environment), and
- e) A special education teacher, or related service provider, of the child.

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B. APPOINTMENT OF IMPARTIAL HEARING OFFICER

BE IT RESOLVED, the Board of Education authorizes the Board President to appoint an impartial hearing officer for the due process hearings.

C. RESOLUTION OF DUE PROCESS ISSUES PRIOR TO IMPARTIAL HEARINGS

BE IT RESOLVED, the Board of Education authorize the Administrator for Pupil Personnel Services and Special Education to resolve due process complaints prior to the commencement of impartial hearings.

10. FUNDING FOR THE 2023-2024 SCHOOL YEAR

Motion to approve agenda item 10| A by 2nd Vice President Seehof, seconded by Trustee Heller.

Motion **CARRIED YES: 7 | NO: 0**

A. STATE AND FEDERAL FUNDING

BE IT RESOLVED, that from time to time annual outside funding becomes available to the Amityville Union Free School District through Federal and State legislative acts, including, but not necessarily limited to:

- Individuals with Disabilities Education Improvements Act (IDEA)
 - Section 611
 - Section 619

- Consolidated Title Grants, including but not necessarily limited to
 - Title I, Parts A & D
 - Title II, Part A
 - Title III, Part A, LEP
 - Title III Immigrant
 - Title IV, SSAE- Student Support and Academic Enrichment Grant

- Universal Pre-K

WHEREAS application for such funding requires action by the Board of Education – both to apply for and to accept these funds,

THEREFORE BE IT RESOLVED, that the Board of Education of the Amityville Union Free School District authorizes and empowers the Superintendent of Schools to apply for such funding. However, only the Board of Education shall accept such funding and the Superintendent of Schools shall provide the Board of Education with all documentation and information in an expeditious manner for the Board of Education to properly discharge its official duties regarding accepting and the use of such funding.

11. BOARD OF EDUCATION COMMITTEES FOR THE 2023-2024 SCHOOL YEAR

A. APPOINTMENT OF POLICY COMMITTEE

BE IT RESOLVED, three members of the Board of Education and Superintendent of Schools are appointed to serve on the Policy Committee for the purpose of reviewing the District Policy Manual and revisions in compliance with the New York State School Law for approval of the Board of Education.

The Board of Education hereby authorizes the re-adoption and continuation of the District’s Policies currently approved.

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Discussion: Board members of the committee are: President Johnson, 1st Vice President Santos, 2nd Vice President Seehof

Motion to approve agenda item 11-A by Trustee Heller, seconded by Trustee Kretz.

Motion **CARRIED YES: 7 | NO: 0**

B. APPOINTMENT OF SAFETY COMMITTEE

BE IT RESOLVED, the Director for Facilities, three Board Members, President of the ATA and an ATA representative from each building are appointed to serve as members of the Safety Committee.

Discussion: Board members of the committee are: 1st Vice President Santos, Trustee Kretz, Trustee Heller.

Motion to approve agenda item 11-B by Trustee Kretz, seconded by Trustee Seehof.

Motion **CARRIED YES: 7 | NO: 0**

C. APPOINTMENT OF WELLNESS COMMITTEE

BE IT RESOLVED, the Director for Physical Education, Health and Athletics, three Board Members, Principals, Nurses and two teachers are appointed to serve as members of the Wellness Committee.

Discussion: Board members of the committee are: 1st Vice President Santos, Trustee Leon, Trustee Heller.

Motion to approve agenda item 11-C by 1st Vice President Santos, seconded by Trustee Kretz.

Motion **CARRIED YES: 7 | NO: 0**

D. APPOINTMENT OF AUDIT COMMITTEE

BE IT RESOLVED, the Board of Education is appointed to serve as members of the Audit Committee.

Motion to approve agenda item 11-D by 1st Vice President Santos, seconded by Trustee Kretz.

Motion **CARRIED YES: 7 | NO: 0**

12. CELL PHONE ASSIGNMENT FOR THE 2023-2024 SCHOOL YEAR

Motion to approve agenda item 12-A by 2nd Vice President Seehof, seconded by 1st Vice President Santos.

Motion **CARRIED YES: 7 | NO: 0**

A. ASSIGNMENT OF CELL PHONES FOR DISTRICT EMPLOYEES

BE IT RESOLVED, the list of employees issued district cell phones for the purpose of their official employment responsibilities as follows:

Cell phones have been assigned as listed below:

- Maintenance Foreman
- Grounds Foreman
- District Messenger
- District Clerk
- Board of Education President

Cell phones are available to the following on an **as needed basis**:

- Superintendent of Schools

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- Assistant Superintendent for Curriculum & Instruction
- Assistant Superintendent for Finance & Operations
- Assistant Superintendent for Human Resources
- Director for Technology and Administrative Services
- Amityville Memorial High School Principal
- Edmund W. Miles Middle School Principal
- Park Avenue Memorial Elementary School Principal
- Northwest Elementary School Principal
- Northeast Elementary School Principal
- Summer Athletics

13. BOARD OF EDUCATION MEETING DATES

Motion to approve agenda item 13 by 2nd Vice President Seehof, seconded by 1st Vice President Santos.
 Motion **CARRIED YES: 7 | NO: 0**

Work Sessions- First Wednesday of the month | **Regular Sessions-** Second Wednesday of the month
All meetings to be held at Park Avenue Memorial Elementary School

Month	Work Session	Regular Session	Special Session (As needed)	WSBOCES 2024	AMBVTE 2024*
July	None	12 (Can also be Reorganization)			
August	None	9	23		
September	6	13			
October	4	11			
November	1	8			
December	6	13			
January	None	10	24		
February	7	14			
March	6	13			
April	3	10		16- Tuesday	
May	1	8			21-Tuesday
June	5	12			

*= **Annual Meeting, Budget Vote & Trustee Election 2024**

The Reorganization Meeting was immediately followed by the Regular Monthly Meeting.